

CURRICULUM VITAE

Personal information

Full name: **HUỖNH MINH ĐỨC**

Date of birth: September 15th, 1987

Place of birth: Hue City

Nationality: Vietnamese

Marital Status: Married

Health status: Good

Address: 15/5E Hung Lan, Ba Diem Ward, Hoc Mon District, HCM City.

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EDUCATION

Hue University (university science) (Bachelor of Chemistry).

Graduation year: 06/2010.

- B certificate of English.
- A certificate of information technology.

WORKING EXPERIENCES (8 years)

- November 2016 – Present:

Company: **LOCK & LOCK Corporation, Ltd.**

Address: 77 Hoang Van Thai Street, Tan Phu Ward, District 7, HCM City.

Position: **Quality Assurance , Researching & Development**

Key responsibilities:

- Quality control of all products (bags, wood, stainless steel, glass, plastic ...) according to AQL standard.
- Managing quality of products OEM, ODM at suppliers.
- Making inspection report for superiors.
- ◆ Support research and development:
- Research and develop basic on company's projects

- Seeks new products, potential suppliers, makes survey for the consumption, updates for new trend of market.
- Participate in market surveys and exhibitions in the country.

• **March 2014 – 3/2016:**

Company: HYOSUNG VIET NAM Corporation, Ltd.

Address: N2 Street, Nhon Trach 3 Industry Area, Nhon trach District, Dong Nai Province.

Position: Quality Management

◆ **I have been training in South Korea at this position**

◆ **I have been training about knowledge TPM (Total Process Management)**

Key responsibilities:

- The manager human resource of TSC part
- Making report daily, weekly, monthly for superiors
- Review quality of product
- Tracking quality of product & feedback to relationship part when product has problem
- Visiting of our customers to improve product
- Guiding & training for new workers

• **March 2013 – 7/2014:**

Company: Projection Product Plant ALFA SAI GON Corporation, Ltd.

Address: B45- 16 Street, Le Minh Xuan Industry Area, Binh Chanh District, Ho Chi Minh City.

Position: Laboratory Staff

Key responsibilities:

- Test physical and chemical (emulsion, foam, pH, viscosity, density, wet, flowing particle size sieve) of pesticide products.
- Test active ingredient and residue of products by machine chromatograph HPLC (liquid), GC (gas).
- Record result for superiors.
- Supervising and guiding worker in process production.
- Make sample as required by superiors.

• **July 2010 – February 2013:**

Company: Commerce-Manufacture-Service **Dong Du Corporation, Ltd.**

Address: 259 Hoang Hoa Tham Street, Tan Binh District, Ho Chi Minh City.

Position: **Technology Engineer**

Key responsibilities:

- Controlling process and quality of cosmetic productions.
- Supervising and managing production.
- Controlling technical problems at produce room.
- Researching and improving technology, process to increase efficiency and effectiveness in work.
- Guiding and training manufacture forces and new workers.
- Responsible for the technical production.

SKILLS

- Rather good written and spoken English and Vietnamese.
- Computer skills: Acad, Access, Internet, MS Word, Excel, Power Point, Outlook.
- Presentation and communication skill are rather good.
- Cleverness and carefulness in work.
- There are good some experiences about QC systems..
- Good organization and sense of responsibility, eagerness to learn and work.

HOBBIES

- Playing soccer and billiards.
- Reading comic and detective story.
- Listening to music, watching action films.
- Drinking coffee and reading news on weekends.
- Traveling.